

COATESVILLE AREA SCHOOL DISTRICT SPECIAL SCHOOL BOARD MEETING MINUTES

Virtual Live Stream

July 14, 2020

(Immediately following Committee Meetings)

OPENING ACTIVITIES

1. CALL TO ORDER 7:58PM

2. PURPOSE OF MEETING

The purpose of this meeting is to approve the bills payable, and any other matters that may come before the Board.

3. READING OF MISSION STATEMENT

The mission of the Coatesville Area School District, rich in diversity and committed to excellence, is to create innovative educational experiences which are funded by the taxpayers, supported by the community, delivered by dedicated teachers and administrators, to ensure all students will become responsible, contributing global citizens.

4. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

5. ROLL CALL

Board of School Directors

Robert J. Fisher, President (<i>Present</i>)	(<i>Policy Committee</i>)
Thomas N. Keech, Vice President (<i>Present</i>)	(<i>Finance Committee</i>)
Henry J. Assetto (<i>Present</i>)	(<i>Education Committee</i>)
James Bookman (<i>Present</i>)	(<i>Operations Committee</i>)
Andrew C. Finkbohner (<i>Present</i>)	(<i>Finance & Policy Committees</i>)
Rebecca L. Harlan (<i>Present</i>)	(<i>Education Committee</i>)
Mary Ann Harris (<i>Absent</i>)	(<i>Operations Committee</i>)
Amelia Mills (<i>Present</i>)	(<i>Education & Finance Committees</i>)
Brandon J. Rhone (<i>Present</i>)	(<i>Operations & Policy Committees</i>)

Administration

Tomás Hanna, Superintendent of Schools (*Present*)
Lori Diefenderfer, Director of Business Administration and Board Secretary (*Present*)
Carol Heindel, Director of Human Resources (*Present*)
Jason Palaia, Director of Elementary and Secondary Education (*Present*)
Don Mangan Ed.D., Interim Director of Pupil Services (*Present*)
Matt Flannery, Ed.D., Temporary Director of Operations and Facilities (*Present*)
Mike Sobczak, Director of Technology (*Present*)
Frank Galbraith, Director of Student and Public Safety, Chief of Police CASD

Solicitor

Michael I. Levin, Esquire

Motion: Tom Keech Second: Andrew Finkbohner Vote: 8-0-0

D. District Tax Appeals

RECOMMENDED MOTION: That the Board of School Directors appeal the assessed valuation assessments for the tax parcels identified by Valbridge Associates, as presented. ([*Confidential Enclosure*](#))

Motion: Henry Assetto Second: Tom Keech Vote: 8-0-0

E. Parsons Coatesville LLC – Tax Assessment Appeal

RECOMMENDED MOTION: That the Board of School Directors approve the Stipulation for Settlement regarding a tax assessment appeal involving Parsons Coatesville LLC, owner of a property at 200 West Stewart Huston Drive in Sadsbury Township, and the Chester County Board of Assessment Appeals, as presented. ([*Confidential Enclosure*](#))

Motion: Henry Assetto Second: Brandon Rhone Vote: 8-0-0

F. Human Resources Report

RECOMMENDED MOTION: That the Board of School Directors approve the resignations, appointments, new positions, leaves of absence, transfers, changes of status and corrections, as outlined below:

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. CATA

- 1) Taliaferro, Barbara, Family and Consumer Science Teacher for the Coatesville Area Intermediate High School. Letter Dated: 7/1/2020. Reason: Retirement. Effective: 9/11/2020.

b. EXTRA DUTY

- 1) Ramirez, Tiffany, Summer Food Service Worker for the Coatesville Area School District. Reason: Personal. Effective: 6/17/2020.

2. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. CATA

- 1) Dzedzy, Jaclyn, LTS Guidance Counselor for the Coatesville Area Intermediate High School. Posted: 5/4/2020. Salary: \$64,531. Level: M+15. Step: 10. Temporary Substitute Employee. Degree: BS—Psychology, St. Joseph’s University; MA—Counseling, Immaculata University. Certifications: Secondary School Counselor. Effective: First Semester of the 2020—2021 School Year. SP4: Approved. Pending 168 Forms.

b. CATSS

- 1) Ventrella, Jane, 6 Hour Library Secretary for North Brandywine Middle School. Posted: 6/3/2020. Salary: \$15/hour. Effective: 8/31/2020. SP4: Approved. Pending 168 Forms.

c. EXTRA DUTY

- 1) Daugherty, Rebecca, Positive Behavior Intervention Support Team Member for Caln Elementary School. Effective: 2020—2021 School Year.
- 2) Dehaut, Michael, Positive Behavior Intervention Support Team Member for Caln Elementary School. Effective: 2020—2021 School Year.
- 3) Froggatt, William, Cyber Academy Summer Teacher for the Coatesville Cyber Academy. Posted: 5/28/2020. Salary: \$33/hour. Effective: 7/13/2020. SP4: Staff.
- 4) Gray, Megan, Positive Behavior Intervention Support Team Member for Rainbow Elementary School. Effective: 2020—2021 School Year.
- 5) Guyer, Jessica, Positive Behavior Intervention Support Team Member for Rainbow Elementary School. Effective: 2020—2021 School Year.
- 6) Lammey, April, Positive Behavior Intervention Support Team Member for Rainbow Elementary School. Effective: 2020—2021 School Year.
- 7) Long, Timothy, Positive Behavior Intervention Support Team Member for Caln Elementary School. Effective: 2020—2021 School Year.
- 8) MacCausland, Shawn, Positive Behavior Intervention Support Team Member for Reeceville Elementary School. Effective: 2020—2021 School Year.
- 9) Masishin, Marisa, Positive Behavior Intervention Support Team Member for Caln Elementary School. Effective: 2020—2021 School Year.
- 10) Mathisen, Denise, Positive Behavior Intervention Support Team Member for Rainbow Elementary School. Effective: 2020—2021 School Year.
- 11) McWilliams, Mary Ann, Summer Food Service Worker for the Coatesville Area School District. Posted: 6/2/2020. Salary: \$15/hour. Effective: 6/23/2020—8/26/2020. SP4: Staff.
- 12) Schuler, Jamie, Positive Behavior Intervention Support Team Member for Caln Elementary School. Effective: 2020—2021 School Year.
- 13) Scott, Lindsay, Assistant Field Hockey Coach for the Coatesville Area High School Campus. Posted: 2/26/2020. Salary: \$2269.25. Effective: 2020—2021 School Year. SP4: Approved. Pending 168 Forms.
- 14) Smiley, Matthew, Cyber Academy Summer Teacher for the Coatesville Cyber Academy. Posted: 5/28/2020. Salary: \$33/hour. Effective: 7/13/2020. SP4: Staff.

- 15) Teel, Theresa, Positive Behavior Intervention Support Team Member for Rainbow Elementary School. Effective: 2020—2021 School Year.
- 16) Toth, Amy, Positive Behavior Intervention Support Team Member for Rainbow Elementary School. Effective: 2020—2021 School Year.
- 17) Warren-Ward, Octavia, Cyber Academy Summer Teacher for the Coatesville Cyber Academy. Posted: 5/28/2020. Salary: \$33/hour. Effective: 7/13/2020. SP4: Staff.
- 18) Waters, Mia, Cyber Academy Summer Teacher for the Coatesville Cyber Academy. Posted: 5/28/2020. Salary: \$33/hour. Effective: 7/13/2020. SP4: Staff.
- 19) Wooten, Dawn, Positive Behavior Intervention Support Team Member for Rainbow Elementary School. Effective: 2020—2021 School Year.

3. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approve the following Leave of Absence as indicated:

a. CATSS

- 1) Heckert, Kathie, Payroll Secretary for the Coatesville Area School District. Effective: 12/14/2018—6/23/2020.
- 2) Warren, Dorothy, 6.5 Hour Aide for King’s Highway Elementary School. Effective: 8/26/2019—6/11/2020.

4. Voluntary Transfers:

RECOMMENDED MOTION: That the Board of School Directors approve the Voluntary Transfer of:

a. CATA

- 1) Brooks, Allison, move from Special Education Teacher for Scott 6th Grade Center to Emotional Support Teacher for Scott 6th Grade Center. Posted: 5/7/2020. Effective: 8/19/2020.
- 2) Campbell, Aileen, move from Special Education Teacher for Reeceville Elementary School to Emotional Support Teacher for Reeceville Elementary School. Posted: 5/7/2020. Effective: 8/19/2020.
- 3) Campbell, Renee, move from Special Education Teacher for Scott 6th Grade Center to Emotional Support Teacher for Caln Elementary School. Posted: 5/7/2020. Effective: 8/19/2020.
- 4) Connor, Natalie, move from Special Education Teacher for North Brandywine Middle School to Autistic Support Special Education Teacher for North Brandywine Middle School. Posted: 5/7/2020. Effective: 8/19/2020.

- 5) Daniels, Heather, move from Special Education Teacher for the Coatesville Area Intermediate High School to Off Campus Special Education Teacher for the Coatesville Area School District. Posted: 5/7/2020. Effective: 8/19/2020.
- 6) Davis, Alicia, move from Special Education Teacher for Caln Elementary School to Emotional Support Teacher for Caln Elementary School. Posted: 5/7/2020. Effective: 8/19/2020.
- 7) Deck, Susan, move from Special Education Teacher for the Coatesville Area Senior High School to Life Skills Support Special Education Teacher for the Coatesville Area Senior High School. Posted: 5/7/2020. Effective: 8/19/2020.
- 8) Fichter, Emily, move from Special Education Teacher for Rainbow Elementary School to Emotional Support Teacher for Rainbow Elementary School. Posted: 5/7/2020. Effective: 8/19/2020.
- 9) Hoffmaster, Crystal, move from Special Education Teacher for North Brandywine Middle School to Emotional Support Teacher for North Brandywine Middle School. Posted: 5/7/2020. Effective: 8/19/2020.
- 10) Hubiak, Katya, move from Special Education Teacher for the Coatesville Area Intermediate High School to Life Skills Support Special Education Teacher for the Coatesville Area Intermediate High School. Posted: 5/7/2020. Effective: 8/19/2020.
- 11) Kaiser, Amanda, move from Special Education Teacher for Rainbow Elementary School to Emotional Support Teacher for Rainbow Elementary School. Posted: 5/7/2020. Effective: 8/19/2020.
- 12) Kenworthy, Laura, move from Special Education Teacher for Reeceville Elementary School to Emotional Support Teacher for Reeceville Elementary School. Posted: 5/7/2020. Effective: 8/19/2020.
- 13) McHugh, Tammy, move from Special Education Teacher for Scott 6th Grade Center to Life Skills Support Special Education Teacher for Scott 6th Grade Center. Posted: 5/7/2020. Effective: 8/19/2020.
- 14) Miller, Devon, move from Special Education Teacher for Rainbow Elementary School to Life Skills Support Special Education Teacher for Rainbow Elementary School. Posted: 5/7/2020. Effective: 8/19/2020.
- 15) Osenbach, Laura, move from Special Education Teacher for North Brandywine Middle School to Autistic Support Special Education Teacher for King's Highway Elementary School. Posted: 5/7/2020. Effective: 8/19/2020.
- 16) Perri, Amanda, move from Special Education Teacher for the Coatesville Area Intermediate High School to Emotional Support Teacher for the Coatesville Area Intermediate High School. Posted: 5/7/2020. Effective: 8/19/2020.

- 17) Teel, Theresa, move from Special Education Teacher for Rainbow Elementary School to Life Skills Support Special Education Teacher for Rainbow Elementary School. Posted: 5/7/2020. Effective: 8/19/2020.
- 18) Williams, Kathryn, move from Special Education Teacher for North Brandywine Middle School to Off Campus Special Education Teacher for the Coatesville Area School District. Posted: 5/7/2020. Effective: 8/19/2020.
- 19) Yerk, San Dee, move from Special Education Teacher for North Brandywine Middle School to Life Skills Support Special Education Teacher for North Brandywine Middle School. Posted: 5/7/2020. Effective: 8/19/2020.

b. CATSS

- 1) Domsohn, Heather, move from 8 Hour Attendance Secretary for the Coatesville Area Intermediate High School to 8 Hour Library Secretary for the Coatesville Area Senior High School. Posted: 6/3/2020. Effective: 8/24/2020.

5. **Involuntary Transfers:**

RECOMMENDED MOTION: That the Board of School Directors approve the involuntary Transfer of:

a. ADMINISTRATION

- 1) Alston, Jamar, move from Assistant Principal for King's Highway Elementary School to Assistant Principal for the Coatesville Area Intermediate High School. Effective: 7/6/2020.
- 2) Lamothe, Kathryn, move from Assistant Principal for Caln Elementary School to Assistant Principal for the Coatesville Area Intermediate High School. Effective: 7/6/2020.
- 3) Myers, Kerry, move from Assistant Principal for East Fallowfield Elementary School to Assistant Principal for Reeceville Elementary School. Effective: 7/6/2020.

6. **Change of Status**

RECOMMENDED MOTION: That the Board of School Directors approve the Change of Status as indicated:

a. NON-CERTIFIED

- 1) Foster-Porter, Tracy, move from Transportation Secretary for the Coatesville Area School District to Transportation Specialist for the Coatesville Area School District. Posted: 6/11/2020. Salary: \$49,285.71. Effective: 7/15/2020.

7. **Employee Recall**

RECOMMENDED MOTION: That the Board of School Directors approve the recall of the following employees:

a. CATA

B. Student Parking Permit Fee – Coatesville Area Senior High School

RECOMMENDED MOTION: That the Board of School Directors approve the annual fee of \$80 for a student parking permit at the Coatesville Area Senior High School. Prorated fees will be applied quarterly based on the following fee schedule.

\$80.00 – Full Year Parking Pass
\$60.00 – 2nd Quarter to 4th Quarter
\$40.00 – 3rd Quarter to 4th Quarter
\$20.00 – 4th Quarter Only

Motion: Henry Assetto

Second: James Booman

Vote: 2-6-0

C. King’s Highway Elementary School—Tile Removal

RECOMMENDED MOTION: That the Board of School Directors approve the recommended tile removal in the main office and three classrooms at King’s Highway Elementary School, not to exceed \$10,300, as per the report from the Environmental Protection Agency and presentation to the Board by Environmental Control Systems, Inc.

Motion: Henry Assetto

Second: Tom Keech

Vote: 8-0-0

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

1. Jill Santiago
2. Erin Scheivert
3. Jen Manthey

INFORMATION ITEMS

- Tomás Hanna—2 week update and future meeting

ADJOURNMENT

Motion: Henry Assetto

Second: Tom Keech

Time: 8:47PM

*Notice of this public meeting was advertised in the Daily Local News on January 1, 2020 and on the District website.
Copies of the minutes will be maintained in the office of the Board Secretary.*